

To set up Thunderbird for IMAP, perform the following steps:

1. In Thunderbird, select **File / New / Mail Account**.
2. In the **Your name** box, enter your first and last name. This is the name that will appear in the **From** field of messages you send.
3. In the **Email address** box, enter your entire email address (e.g., myname@mydomain.com).
4. In the **Password** box, enter the password for your email account.
5. Click the **Continue** button.
6. Thunderbird will attempt to automatically detect account settings, click the **Stop** button.
7. Under **Editing Config**, enter the following information:
 - Username—Enter your entire email address (e.g., myname@mydomain.com).
 - Incoming—Enter the secure server name: **secure.emailsrvr.com**
 - Outgoing—Enter the secure server name: **secure.emailsrvr.com**

Note: If you have already configured an outgoing server for another account, the previously established **Outgoing** will be displayed. This can be changed after setup by going to **Tools / Account Settings / Outgoing Server (SMTP)**.

- Click the **POP / IMAP** drop-down menu and select **IMAP**.
- Enter the incoming port number **993**, and select **SSL/TLS** in the security drop-down menu.
- Enter the outgoing / SMTP port number **465**, and select **SSL/TLS** in the security drop-down menu.

8. Click the **Re-test Configuration** button.
9. After Thunderbird verifies the account information, click The **Create Account** button.