



SUMMIT

CHIROPRACTIC & WELLNESS

Appointment Cancellation Policy

We understand that unexpected circumstances can come up and you may need to cancel an appointment. If that happens, we respectfully request for scheduled appointments to be cancelled at least 24 hours in advance. We expect patients to call and leave a message if needing to cancel outside of regular office hours.

Our team at Summit Chiropractic and Wellness wants to be available for your needs and the needs of all our patients. When a patient does not show up for a scheduled appointment, another patient loses an opportunity to be seen.

Our Policy:

-We require a copy of a credit/debit card on file

-Cancellations of less than 24 hours and no-show appointments will be enforced with a charge:

**Less than 24 hours cancellation or reschedule
(Unless make-up appointment is same day):** \$25

Failure to Call/No Show: Full Price of Appointment

Thank you for being a valued patient and for your understanding and cooperation with our policies. This policy will enable us to open otherwise unused appointments to better serve the needs of all patients.

As a patient at Summit Chiropractic and Wellness, I agree to all above stated terms and conditions.

Name: _____

Signature: _____

Date: _____