



## Fees, Clinic Hours, & Office Policies

*Sydney Chiropractic*

### **Investment For The Treatment**

|                                    |         |
|------------------------------------|---------|
| Fee For 1 <sup>st</sup> Visit..... | \$75.00 |
| Fee For Regular Visit .....        | \$50.00 |
| Fee For Laser .....                | \$50.00 |

### **Office Hours**

|            |                 |
|------------|-----------------|
| Monday:    | 8:00 – 5:00 pm  |
| Tuesday:   | 12:00 – 5:00 pm |
| Wednesday: | 8:00 – 4:00 pm  |
| Thursday:  | 12:00 – 6:00 pm |
| Friday:    | 8:00 – 2:00 pm  |

### **In order for us to serve you to the best of our ability, we request the following:**

1. Payment is due when service is rendered. Booking multiple appointments will save you time at each office visit. We accept Cash, Debit, Visa, and MasterCard.
2. All patients are responsible for payments of their account. If you have extended healthcare, or other insurance covering costs, we will direct bill your health insurance when we are able to do so.
3. If you are unable to keep an appointment, please notify us 24 hours in advance, so we may reschedule your visit, and avoid a missed appointment fee.
4. *All clients are asked to report any new concerns or injuries PRIOR to your appointment. We will determine if your appointment will need to be rescheduled to an Assessment Time for proper evaluation.*
5. Help us keep the air we share healthy and fragrance free. The chemicals used in scented products can make some people sick, especially those with fragrance sensitivities, asthma, allergies and other medical conditions. Please do not wear perfume, cologne, aftershave and other fragrances. Please use unscented personal care products.

**It is our intention to serve every patient in our office with the highest quality chiropractic care. Our focus is to deliver the care you need for health and wellness. In order for us to serve you to the best of our ability we welcome any feedback that will make your visit here a great experience. Thank you for allowing us to serve you!**

# Sydney Chiropractic

## Patient Privacy Consent Form

For Collection, Use and Disclosure of Personal Information

Privacy of your personal information is an essential part of our office providing you with quality care. We understand the importance of protecting personal information. We are committed to collecting, using and disclosing your information responsibly. We also try to be open and transparent as possible about the way we handle your personal information. It is important to us to provide this service to our patients.

All staff members who come in contact with your personal information are aware of the sensitive nature of the information that you have disclosed to us. They are all trained in the appropriate uses and protection of your information.

In this consent form, we ensure that:

- Only necessary information is collected about you;
- We only share your information with your consent;
- Storage, retention and destruction of your personal information complies with existing legislation, and privacy protocols;
- Our privacy protocols comply with privacy legislation, standards of our regulatory body and the law

### Information Disclosure

Your personal information shall be disclosed to only those who have a need to know and the specific information disclosed shall be restricted to only that information relevant to the recipients need to know. Those who have a need to know include other chiropractors and health care providers. Further, the personal information disclosed to benefit providers is limited to only that personal information required by the provider. You may at any time designate any restrictions as to whom we may disclose your personal information or restrict the content of a disclosure. Your information may be accessed by regulatory authorities under terms of the Chiropractic Act of Nova Scotia and for the defense of a legal issue. **Our office will not under any conditions supply your insurer with your confidential medical history. In the event that this kind of request is made, we will forward your information directly to you for your review, and for your specific consent. When unusual requests are received, we will contact you for your permission to release such information. We may also advise you if such a release is inappropriate.**

### Your Access to your Records

We are committed to providing you with open access to your personal information held by us. You may at any time ask to view your records and request amendments to that information. We will provide access to you within a reasonable timeframe recognizing your desire for the information and our need to carry on our practice with limited interruption. You may withdraw your consent for use or disclosure of your personal information, and we will explain the ramifications of that decision, and the process.

### Contact or Complaint Process

Should you have any questions, comments, concerns, or complaints regarding our privacy practices, please do so in writing to our privacy officer,

### Patient Consent

I have reviewed the above information that explains how your office will use my personal information, and the steps your office is taking to protect my information. I know that your office has a Privacy Code and I can ask to see the code at any time. I agree that **Sydney Chiropractic** can collect, use and disclose my personal information about the mentioned person below as set out above in the information about the office's privacy policies.

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Signature

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Print Name

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Date

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**PERSONAL HISTORY**

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Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Gender: Birth: \_\_\_\_\_ Current: \_\_\_\_\_ Pronouns: \_\_\_\_\_  
Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Business Employer: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Type of Work You Do: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Who may we thank for referring you to this office? \_\_\_\_\_  
Would you like to receive our monthly e-mail newsletter: ☐ No ☐ Yes  
How did you hear about our office ☐ TV ☐ Radio ☐ Internet ☐ Flyers ☐ Newspaper  
☐ Family/Friend ☐ Facebook ☐ Google ☐ Other

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**CURRENT HEALTH CONDITION**

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Current Complaint(s): \_\_\_\_\_  
When did this condition begin?: \_\_\_\_\_ Has it occurred before : ☐ Yes ☐ No  
If this condition has occurred before, when?: \_\_\_\_\_  
What caused it? ☐ Work Injury ☐ Car Accident ☐ Home Injury ☐ Fall ☐ I don't know  
If you know, describe what caused it: \_\_\_\_\_  
If there was an accident or work injury, please give the date: \_\_\_\_\_  
Have you seen other doctors for this condition? ☐ No ☐ Yes Dr. \_\_\_\_\_  
Type of Treatment? \_\_\_\_\_ Result of treatment \_\_\_\_\_  
What aggravates your condition? ☐ Sitting ☐ Standing ☐ Bending ☐ Lifting ☐ Walking  
☐ Lying Down ☐ Cold ☐ Exercise ☐ Other \_\_\_\_\_  
What relieves your condition? ☐ Bed Rest ☐ Ice ☐ Heat ☐ Massage ☐ Medication  
☐ Chiropractic ☐ Exercise ☐ Other \_\_\_\_\_  
Is the problem: ☐ Constant ☐ Comes/Goes ☐ Getting worse ☐ Getting better  
How does it feel? ☐ Sharp ☐ Dull ☐ Ache ☐ Pins and Needles ☐ Numb ☐ Burning  
Other description on how it feels: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## sydney chiRoPRACTic, DR. DAVID DUNN

Place an X on the grade to indicate the **severity** of your pain:

LEAST    1       2       3       4       5       6       7       8       9       10    WORST

Compare this problem at its worst and a time when you feel great. How does this problem interfere with:

Your ability to work? \_\_\_\_\_

Your ability to enjoy your family or your social time? \_\_\_\_\_

Your ability to enjoy your hobbies or sports? \_\_\_\_\_

At its worst, how **old** does this problem make you feel? \_\_\_\_\_

If you don't get the problem corrected, do you think it will get worse over the next 5 years? ☐ Yes ☐ No

Drugs you are now taking: ☐ Painkillers   ☐ Muscle Relaxers   ☐ Arthritis   ☐ Blood Pressure  
☐ Insulin   ☐ Anit-depressants   ☐ Cholesterol   ☐ Blood Thinners  
☐ Heart Pills   ☐ Osteoporosis   ☐ Light Sensitive   ☐ Other: \_\_\_\_\_

Do you suffer from any other conditions than the one you are now consulting us for? \_\_\_\_\_

Have you had X-rays, CT scans, or an MRI of your problem area taken before? ☐ Yes ☐ No

If yes, what test and of what area? \_\_\_\_\_ When? \_\_\_\_\_

### PAST HEALTH HISTORY

Major Surgery/Operations: ☐ Appendectomy   ☐ Tonsillectomy   ☐ Gall Bladder   ☐ Hernia   ☐ Back Surgery  
☐ Broken Bones   ☐ Other: \_\_\_\_\_

Previous: ☐ Childhood Traumas? \_\_\_\_\_ ☐ Sports Injuries? \_\_\_\_\_

Hospitalization? (other than above): \_\_\_\_\_

Previous Chiropractic Care? ☐ No   ☐ Yes, Doctor's Name: \_\_\_\_\_

Approximate Date of Last Visit: \_\_\_\_\_

### FAMILY HEALTH HISTORY

Name and address of Family Physician: \_\_\_\_\_

Please indicate any health issues that are present in your family:

Parents: \_\_\_\_\_

Siblings: \_\_\_\_\_

Does any member of your family suffer from the same condition? ☐ No ☐ Yes Whom? \_\_\_\_\_

Have your children ever had a spinal check-up? ☐ No ☐ Yes, where and when? \_\_\_\_\_

Below is a list of diseases that may seem unrelated to the purpose of your appointment. However, these questions must be answered carefully as these problems can affect your overall course of chiropractic care.

**Check any of the following you have had in the past six months:**

**Nervous System**

- ☐ Nervous
- ☐ Paralysis
- ☐ Dizziness
- ☐ Forgetfulness
- ☐ Depression
- ☐ Fainting
- ☐ Falling
- ☐ Balance Disturbances
- ☐ Convulsions
- ☐ Tingling In Hands/Fingers
- ☐ Tingling In Feet/Toes
- ☐ Numbness/Tingling Elsewhere

**Musculo-Skeletal**

- ☐ General Stiffness
- ☐ Low Back Pain
- ☐ Neck Pain
- ☐ Pain Between Shoulders
- ☐ Headaches
- ☐ Shoulder Pain
- ☐ Arm Pain
- ☐ Hip Pain
- ☐ Knee Pain
- ☐ Foot/Foot Pain
- ☐ Joint Pain/Stiffness
- ☐ Walking Problems
- ☐ Difficult Chewing
- ☐ Wrist Pain

**General**

- ☐ Fatigue
- ☐ Allergies
- ☐ Loss Of Sleep
- ☐ Fever
- ☐ Significant Stress
- ☐ Weight Trouble

**C-V-R**

- ☐ Chest Pain
- ☐ Short Breath
- ☐ Blood Pressure Problems
- ☐ Irregular Heartbeat
- ☐ Heart Attack
- ☐ Congestive Heart Failure
- ☐ Lung Problems/Congestion
- ☐ Varicose Veins
- ☐ Ankle Swelling
- ☐ Stroke

**EENT**

- ☐ Vision Problems
- ☐ Dental Problems
- ☐ Sore Throat
- ☐ Ear Aches
- ☐ Hearing Difficulty
- ☐ Stuffed Nose

**Gastro-Intestinal**

- ☐ Poor / Excessive Appetite
- ☐ Excessive Thirst
- ☐ Frequent Nausea
- ☐ Vomiting
- ☐ Diarrhea
- ☐ Constipation
- ☐ Colitis
- ☐ Liver Problems
- ☐ Gall Bladder Problems
- ☐ Abdominal Cramps
- ☐ Gas/Bloating After Meals
- ☐ Heartburn
- ☐ Black/Bloody Stool

**Male / Female**

- ☐ Menstrual Irregularity
- ☐ Menstrual Cramping
- ☐ Vaginal Pain / Infections
- ☐ Breast Pain / Lumps
- ☐ Prostate Problems
- ☐ Sexual Dysfunction
- ☐ Pregnancy/Birth

**Genito-Urinary**

- ☐ Bladder Trouble
- ☐ Painful / Excessive Urination
- ☐ Discolored Urine
- ☐ Kidney Stones

**Females Only**  
When was your last period?

Are you pregnant?

\_\_\_ Yes \_\_\_ No \_\_\_ Not Sure

**Dietary Intake**

- ☐ Coffee
- ☐ Tea
- ☐ Alcohol
- ☐ Cigarettes

**Satisfaction with Diet**

- ☐ Highly Satisfied
- ☐ Satisfied
- ☐ Dissatisfied
- ☐ Highly Dissatisfied

**Do you have a regular exercise program?**

- ☐ No
- ☐ Yes, What? \_\_\_\_\_

**Lifestyle Stress Levels**

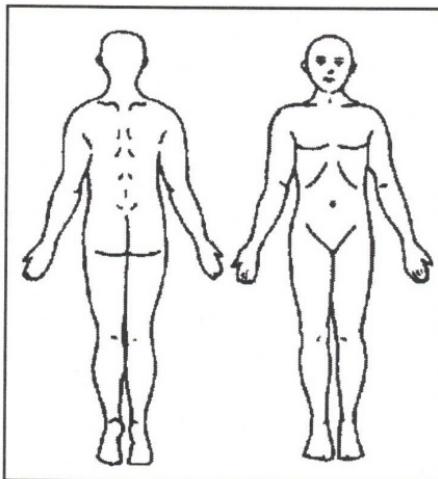
- ☐ High
- ☐ Moderate
- ☐ Low

**Do you take any vitamins or supplements?**

- ☐ No
- ☐ Yes

If yes, please list: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Please outline on the diagram the area of your discomfort and any radiation of pain**

**Check any of the following diseases you have had:**

- ☐ Mumps
  - ☐ Influenza
  - ☐ Rheumatic Fever
  - ☐ Small Pox
  - ☐ Pleurisy
  - ☐ Polio
  - ☐ Chicken Pox
  - ☐ Arthritis
  - ☐ Tuberculosis
  - ☐ Diabetes
  - ☐ Epilepsy
  - ☐ Whooping Cough
  - ☐ Pneumonia
  - ☐ Mental Disorder
  - ☐ Anemia
  - ☐ Heart Disease
  - ☐ Lupus
  - ☐ Measles
  - ☐ Thyroid
  - ☐ Eczema
  - ☐ Aortic Aneurysm
  - ☐ Cancer
- Past / Present

If Yes, what type  
and when

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*"Helping Cape Bretoners live healthier lives since 1978".*

## CONSENT TO CHIROPRACTIC TREATMENT

It is important to consider the benefits, risks and alternatives to treatment. This will help you make an informed decision about proceeding with care.

Chiropractic treatment includes adjustment, manipulation and mobilization of the spine and other joints of the body. It also includes soft-tissue techniques, therapeutic modalities and exercise.

**Benefits** - Chiropractic treatment has been shown to be effective for complaints of the neck, back and other areas of the body related to nerves, muscles and joints. Treatment by your chiropractor can relieve pain, including headache, altered sensation, muscle stiffness and spasm. It can also increase mobility and improve function.

**Risks** - The risks associated with chiropractic treatment vary according to each patient's condition and the location and type of treatment. The risks include:

- **Temporary discomfort or worsening of symptoms** – Treatment may cause some discomfort or an increase in pre-existing symptoms of pain or stiffness. This can last a few hours to a few days.
- **Skin irritation or burn** – Skin irritation or a burn may occur with the use of some types of electrical and light therapies. Skin irritation should resolve. A burn may leave a permanent scar.
- **Sprain or strain** – A muscle or ligament sprain or strain may occur. These should resolve within a few days or weeks with rest, minor care and/or protection of the affected area.
- **Rib fracture** – A rib fracture may occur. This can be painful and limit your activity for some time. These usually heal over several weeks with or without further treatment.
- **Disc injury or aggravation** – Some reported cases associate chiropractic treatment with injury or aggravation of a disc condition. This is rare. Spinal discs may degenerate with age or become damaged, with or without symptoms. Signs and symptoms may include neck and back pain, impaired mobility, or radiating pain and numbness into the legs or arms. In severe cases, impaired bowel or bladder function or impaired leg or arm function may occur, which may need surgery.
- **Stroke** – Some reported cases associate chiropractic treatment of the neck with stroke. This is rare. This type of stroke is a serious event involving arteries in the neck and the interruption of blood flow to the brain. The consequences of a stroke can include impairment of vision, speech, balance and brain function, as well as paralysis or death. If signs of stroke occur, seek medical attention immediately.

**Alternatives** - Alternatives to chiropractic treatment may include consulting other health professionals, over-the-counter pain relievers, rest, and exercise. Each may have their own benefits and risks.

**Questions or concerns** - Please ask questions at any time about your assessment and treatment. Bring any concerns you have to the chiropractor's attention. If you are not comfortable, you may stop treatment at any time. You are encouraged to be involved in and responsible for your care. Inform your chiropractor immediately of any change in your health or condition.

I acknowledge that I have discussed my condition and the treatment plan with the chiropractor. I understand the nature of the treatment offered to me. I have considered the benefits and risks of treatment and the treatment alternatives. I have read this form or had it read to me. I consent to chiropractic treatment as proposed to me.

**Do not sign this form until you meet with the chiropractor.**

\_\_\_\_\_  
Patient Name (print)

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chiropractor Signature

# Haven't Been Here In A While?

If you have anything to update us on leave some notes here for Dr. Dunn:

Date: \_\_\_\_\_

\_\_\_\_\_

Signature of patient (or legal guardian)